



Flandreau Santee Sioux Tribe

1 Full Time Grant Writer

Closes: Until Filled

The Flandreau Santee Sioux Tribe is accepting application/resumes for a full-time Grant Writer.

Request: Please submit any Grant Awards you have written along with your Application and Resume prior to interview.

Brief Summary:

The Grant Writer is a member of the business development team, responsible for conducting the full range of activities required to identify, prepare, submit, and manage grant proposals. The Grant Writer will perform prospect research to evaluate prospects for grants. The Grant Writer will work with finance and program staff to gather the needed information to apply for funding and ensure reporting compliance with funders on all grant programs. The Grant Writer is responsible to single out and seek funds for existing and future Flandreau Santee Sioux Tribe (FSST) projects.

Education and Experience:

A Bachelor of Arts degree in business or public administration, community planning, or communications or combination of both education, training, and experience in tribal government, contract and grant writing, and community development proposals totaling three to five (3-5) years.